

# Merchandising Policy

## Quotation Terms

1. **30 Day Notice** - Studco will guarantee 30 days prior notice to any increase of the Monthly Price Lists.
2. **Project Quotations** - Will only be issued for project quantities of over 200 000 lbs.
3. **6 month Timeline** - These quotations will only be valid for 6 months.  
Quotes will include escalators if steel pricing is fluctuating.
4. **Signing Quotes** - Must be signed within 30 days of issuance of the quotation to confirm you have committed this project to Studco, otherwise quotation is invalid.
5. **Project Name** - Quotes will not be valid without a current job name, contractor name and specific product quantities for the job.
6. **Activation Buy** - Purchase must be made within 90 days with a minimum of 40,000 LBS of material. Quotes that are not activated will become void after 90 days.
7. **Mixing Systems** - Substituting another manufacturer for parts of the project or overstating footage or diverting to other projects or to stock, will result in quote being void.
8. **Quantity** - Any product delivered after the expiration date or in excess of the original quantity stated in the quotation will revert to current Studco pricing, at time of delivery.

**Notes** - All Quotes/Orders are subject to Studco Building Systems US, LLC terms and conditions of sale.  
All Orders/Quotes are subject to Credit Approval by Studco Building Systems.

## Customs / Special Lengths / Returns Policy

1. **Special Lengths** - 2-3 day lead time for special lengths unless otherwise stated, for orders placed before 12 pm. Custom made products a lead time will be confirmed at placement of PO.
2. **Cutting Fee** - of \$1.50 per piece will apply to lengths under 6' and over 30'.
3. **Setup Fees** - Will apply for special lengths under 2000LF of Drywall & 1000LF of Structural products, confirmed at time of ordering. ***Under a quantity of 10 lengths of one product will not be processed.***
4. **Coating** - A charge of Non Standard Coating requests will be applied.
5. **Non-Returnable** - Special sizes are non-returnable.
6. **Restocking Fee** - For Standard stock products of 20% will apply if returned.
7. **Broken Packs** - Stock Pack or Bundle breaks downs will incur a broken surcharge for Drywall products. \$8.00 for broken stock packs and \$6.00 for broken bundles. (This charge is per invoice)
8. **Pack Markings** - Packaging and labeling for multi-level delivery will be quoted at time of ordering.

## Pickup at Warehouses

### Webster NY

1. **Pickup Order Cutoff** - 3:00pm for same day pick up.
2. **Minimum Weight** - 5000 lbs per pick up.

## Delivery to Site

1. **Under 20 000 lbs** - Quoted at time of ordering.
2. **20 000+ lbs** - Maximum 10 Mile Radius from Distributor - \$150.00
3. **Waiting Time** - Will be charged at \$50 per hour after the first hour.